**Information of Activity**

**Activity:** Injecting Animals/Handling small animals  
**Location:** CAB, Veterinary Science, Parkville  
**Identified by:** Laboratories  
**Date:** Update September, 2004  
**Identified Hazard / Aspect:** Needle stick injury, animal bites

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**Risk Analysis matrix – level of risk**

<table>
<thead>
<tr>
<th>Identified Hazards</th>
<th>Risk Assessment</th>
<th>Risk Score</th>
<th>Risk Level</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Exposure (E)</td>
<td>Likelihood (L)</td>
<td>Consequence (C)</td>
</tr>
<tr>
<td>Needle stick injury – bites</td>
<td>3</td>
<td>0.3</td>
<td>2</td>
</tr>
</tbody>
</table>

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**Definitions**

<table>
<thead>
<tr>
<th>Exposure</th>
<th>Likelihood</th>
<th>Consequence</th>
<th>Risk Score</th>
<th>Hierarchy of Risk Controls</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuously</td>
<td>10</td>
<td>Almost</td>
<td>Extreme</td>
<td>E &gt;20</td>
</tr>
<tr>
<td>Frequently</td>
<td>6</td>
<td>Likely</td>
<td>Certain</td>
<td>H &gt;10</td>
</tr>
<tr>
<td>Occasionally</td>
<td>3</td>
<td>Possible</td>
<td>Major</td>
<td>M 3-10</td>
</tr>
<tr>
<td>Infrequently</td>
<td>2</td>
<td>Unlikely</td>
<td>Moderate</td>
<td>L &lt; 3</td>
</tr>
<tr>
<td>Rarely</td>
<td>1</td>
<td>Rare</td>
<td>Minor</td>
<td>L</td>
</tr>
</tbody>
</table>

**LEGEND**

E: extreme/significant risk; immediate action required; must be managed by senior management with a detailed plan, notify RMO immediately.

H: high risk, senior management attention needed, detailed research and management planning at senior levels.

M: moderate risk, management responsibility must be specified; manage by specific monitoring or response procedures.

L: low risk, manage by routine procedures; unlikely to need specific allocation of resources.

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**Details of Action to be Taken**

*Actions: (These should be determined by both the person(s) identifying the risk and the responsible manager and HSR or Environmental Representative). When determining action refer to Hierarchy of Risk Control.*

- Assistance for those not able to lift/carry heavy rotors.
- Correct labelling of animal cages to identify potential human pathogens, Use correct restraining technique for animal concerned by being adequately trained, Wear personal protective equipment: Lab coat, gloves, eye protection, face mask, Do not reshield needles, Discard needles and syringes as a whole into approved sharp containers immediately after use.

**Person assessing the risk:** KEN SNIBSON  
**Date:** September 2004

**Authorised by:** CAB Laboratory Management Committee  
**Planned completion date:**

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**Actions Completed**

*Actions by: ___________________________ Completed (Initials & date): ____________________*